

**HIMACHAL PRADESH  
GENERAL INDUSTRIES CORPORATION LTD.  
Regd. Office: New Himrus Building, Circular road,  
SHIMLA-171001.**

Phone No. 0177-2624438 ,2624824

Email: [hpgicld@yahoo.in](mailto:hpgicld@yahoo.in):Website: [www.hpgic.co.in](http://www.hpgic.co.in)

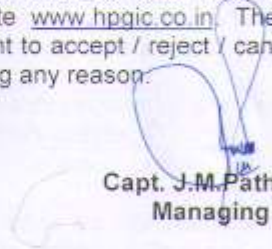
**OFFER FOR OBTAINING DEALERSHIP OF DIFFERENT CATEGORIES  
OF FURNITURE ITEMS TO BE SUPPLIED TO GOVT. DEPARMENTS /  
BOARDS / PSU's IN THE STATE OF H.P.**

HP General Industries Corporation Ltd., Shimla is a premier HP Govt. Undertaking which was established in the year 1972 having its furniture units at Bilaspur, Chambaghat and SDA Complex Shimla and also having its business network throughout the State of Himachal Pradesh.

HPGIC intends to diversify its activities to meet the demand for supply of different categories of furniture items like compactors, modular, office & home furniture(complete range), wooden furniture, and hospital furniture items by taking dealership of reputed manufacturers dealing with world class furniture items as mentioned above.

Therefore, HPGIC intends to invite offers from the reputed manufacturers dealing with the world class furniture items having competitive rates and excellent market support in sealed envelopes along with the application fee of Rs. 1,000/- (Rupees One Thousand) non-refundable in the shape of demand draft in favour of the Managing Director HPGIC Ltd., Shimla with the offer document for awarding dealership to HPGIC and should reach this office complete in all respects duly signed and stamped on each page of terms and conditions on or before 19-02-2018 upto 2.30 PM.

The detailed terms & conditions of offer document can be seen / downloaded from our website [www.hpgic.co.in](http://www.hpgic.co.in). The Managing Director, HPGIC Ltd. reserves the right to accept / reject / cancel any / all or in part or full offers without assigning any reason.

  
**Capt. J.M. Pathania, IAS  
Managing Director**

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**Terms & Conditions for furniture items dealership 2018-2019:**

1	The manufacturer should submit the Annexure 'A & B' along with the Offer Document.
2	Copy manufacturers/company/firms dealership policy and copy of registration certificate if the manufacturer is a Company or firm is to be attached.
3	Copies of VAT/ Sales Tax/ GST/CST Registration Certificates are to be submitted.
4	The firm must have these three certifications:- 1) ISO-9001 2) ISO 14001 and 3) Green guard certification.
5	The manufacturer/company/firm shall provide the price list i.e. MRP alongwith item-wise/specification clearly including Basic price, GST or taxes etc. and dealership price.
6	There will be no hike/increase in price structure during the currency of dealership agreement. However, all the statutory levies/taxes which are/may be made applicable by the Govt. through notifications / regulations from time to time shall be binding on both the parties.
7	Price should be F.O.R. destinations at client site in the State of H.P.
8	The Manufacturer/Company/firm should not have been blacklisted by any Govt. department, Board, PSU's (Central or State) over India during last five years. Hence, the Manufacturer/Company/firm shall submit an affidavit regarding non- black listing/debarment in Non-Judicial stamp paper of Rs. 50/- as per Annexure-A (duly attested by Notary), along with offer document.
9	The firm should provide technical personnel for imparting after sale service to the customers and also deploy marketing persons in the State of HP during period of dealership.
10	The Corporation reserves the right to have dealership for similar items during the period of Rate Contract with one or more parties.
11	Conditional, unsigned, Late and Delayed offers will not be considered/entertained.
12	The company should supply furniture items as per material specification mentioned in brochure/supply order. If the material is found of inferior quality and not as per mentioned specification & satisfaction of the customer, the company has to replace the material at their cost within the stipulated time period, failing which the Dealership of the firm may be liable to be cancelled.
13	The company should provide complete Bank Address with code & Account No. so that payment can be sent electronically/RTGS and the charges if any, on this account will be debited to the manufacturer.
14	The minimum consolidated turnover of the manufacturer /company / firm for last three financial years should not be less than 10 crores. Audited/ authenticated balance-sheet as supporting document must be attached.

15	The manufacturer should submit the offer documents duly filled stamped and signed by authorized signatory at each and every page including terms and conditions.
16	Postal delay shall not be the responsibility of the Corporation and late received offers shall not be entertained.
17	The manufacturer should be able to provide good quality after sales service/AMC service during warranty period and even after the expiry of the warranty period.
18	HPGIC Ltd. as Dealer shall have exclusive rights over all the existing products and the new products to be launched by the manufacturer/company/firm during the period of dealership and the manufacturer/company/firm should have capacity and capability to manufacture and supply any new products/ customized products as per demand of customers i.e. Govt. Departments/Boards/PSU's etc.
19	The manufacturer will have to submit a certificate to the effect the Company/firm will not in any event sell its products and the items of identical specification on higher and lower prices to any customer i.e. Govt. Departments/Boards/PSU's etc. in the State of H.P than the rates submitted to HPGIC Ltd. for awarding dealership to HPGIC Ltd. In case it is found that the prices charged by the manufacturer are more or less than the MRP offered to HPGIC Ltd. same will be recovered/deducted from the the manufacturer/company/firm.
20	If required, the manufacturer/company/firm will provide presentation of its existing products/products to be launched at their cost and risk.
21	The proposals received will be evaluated by the committee of officers duly constituted by the Managing Director, HPGIC for finalizing the dealership of the suitable manufacturers/company/firm. The decision of the Managing Director in this regard shall be final and binding on both the parties.
22	The final acceptance / decision on the finalization of offer of dealership will be of the Board of Directors and the Board of Directors reserves the right to accept/reject any/all offers without assigning any reason.
23	The selected manufacturer/company/firm shall provide a brochure/dealers price list clearly indicating/highlighting the name, address and contact no. of HPGIC Ltd in brochure, pamphlets and on website of the company/firm that HPGIC Ltd is an exclusive authorized dealer of the firm/company in State of H.P for supply of all items to Govt. departments/Boards/PSU's etc..
24	After dealership award to HPGIC Ltd, the Manufacturer/Company/firm shall have to execute an agreement of dealership with HPGIC Ltd and also to the effect that Company/firm shall be bound to sell all their items/products only through HPGIC Ltd. to all Govt. Departments/Boards/PSU's in State of H.P even on GEM PORTAL i.e. both online and offline and any violation of the terms and conditions shall result to the termination of Contract.

25	The selected Manufacturer/Company/firm for dealership shall provide necessary training to the staff of HPGIC Ltd. regarding assembling, installation, quality management of items, repairs, etc.
26	The committee as may be constituted by the Managing Director of HPGIC Ltd may visit the manufacturer's/Company/firm's factory site as to whether the manufacturer/company/firm have the necessary manufacturing facilities, capabilities and infrastructure to meet the demands of the customers.
27	All disputes arising between the parties as to the interpretation, operation or any effect of any clause of dealership agreement or any other differences arising between the manufacturer/company/firm and the Dealer (HPGIC), which cannot be resolved mutually, shall be referred to the arbitrator for arbitration i.e Administrative Secretary (Industries), to the Govt. of HP by the party in writing, as per the provision under Arbitration & Conciliation Act 1996 and as amended from time to time. The decision of such an Arbitrator shall be binding on both the parties.
28	All disputes will be settled within the jurisdiction of courts at Shimla only.



**Capt. J.M. Pathania, IAS  
Managing Director**

## Annexure-A

1. Name & Address of the Company/Firm/Manufacturer:
2. Dealership policy/document of the manufacturer/company/firm must be given in brief alongwith previous dealership policy so adopted by the company/firm if any.
3. In case of manufacturer/company/firm authorisation letter from the Board of Directors in favour of the authorised signatory:
4. Affidavit on Stamp Paper of Rs.50/- as per Annexure-B:
5. Acceptance of all the terms & conditions of the offer document:
6. Power of Attorney to sign the dealership documents on behalf of the company/manufacturer:
7. Audited/authenticated Balance-sheet profit and loss account and turn over for the last three financial years
8. Attested copies of Registration of Company, GST/VAT/PAN/TIN/CST etc. whichever is applicable:
9. Sales Tax /VAT clearance Certificate of the company:
10. Whether the company/manufacturer are approved supplier under DGS & D / HP State Govt. rate contract:
11. Enclose MRP price list alongwith specifications against each item and Dealer's price (HPGIC Ltd.):
12. Enclose Pamphlets/Booklets of all items mentioned in the price list:

Sign & Seal of Company /firm

Place:

Dated:

**Annexure-B**

**AFFIDAVIT**

I, \_\_\_\_\_ S/o \_\_\_\_\_ R/o \_\_\_\_\_  
\_\_\_\_\_ in the capacity of Principal officer/Prop./Partner/Director (please specify) of M/s (Name of manufacturer, affirm and declare as under;

1. That M/s \_\_\_\_\_ is the company / manufacturer of the items of segment quoted by us.
2. That I/we \_\_\_\_\_ have read all the terms & conditions of the offer document and are acceptable.
3. That M/s \_\_\_\_\_ have not been black listed / debarred for producing and supplying furniture items manufactured by the company by the Central Govt. / State Govt. or any Govt. undertaking / Institutions.
4. That M/s \_\_\_\_\_ has been authorised to quote rates of items given in the offer document.
5. That the rates quoted and to be charged are the lowest and does not exceed the control price, if any, fixed by the Central/State Govt. the rates quoted are also in no way higher than those quoted/charged by us from the Controller of Stores(HP) and DGS&D, New Delhi.
6. That M/s \_\_\_\_\_ submits that we will not in any event sell its products and items of identical specification on higher and lower prices to any Govt. departments/Boards/PSU's in State of HP then the rates submitted/quoted to HPGIC Ltd. after awarding the dealership and if it is found that the prices charged by us are more, than the same will be recovered from us.
7. The rates quoted by me on behalf of \_\_\_\_\_ company/manufacturer or their authorised manufacturer/company/distributor are F.O.R. premises / point of installation at all location in the State of HP and the indented items shall be delivered as per direction as shall be received from the HPGIC Ltd. as or own risk and cost.

**DEPONENT**

**Verifications:**

I, the above named deponent, do hereby verify that the contents of the above affidavit are true and correct to the best of my knowledge and belief, no part of it is false and nothing has been concealed therefrom. Verified at \_\_\_\_\_ the \_\_\_\_\_ day of \_\_\_\_\_.

**DEPONENT**